



Front Office Reception - Full Time

Vibe Hotel North Sydney is a 165 room, 4 star Hotel and is part of Toga Hospitality, who operates Vibe Hotels, Medina Apartment Hotels, Travelodge Hotels & Adina Apartment Hotels. We are looking for a dynamic and career driven individual to join our professional Front Office team as a full time receptionist.

The successful applicants will be responsible for all key performance areas:

- Guest satisfaction
- Shift balance
- Cash and credit handling
- Sales handling and conversion
- Product knowledge

You should have the following essential attributes:

- Minimum 6 months experience within a front office role
- Great attention to detail and organisational skills
- Customer focused
- Sensational communication skills
- Well groomed and reliable
- Strong computer skills
- Ability to "close the sale"
- Work well under pressure
- Ability to start ASAP

You will have the flexibility to work a rotating roster, which includes morning and afternoon shifts as well as weekends!

Only short listed candidates will be contacted and only permanent residents will be considered.

This position offers the opportunity to develop in the offered role as well as the potential to advance within other Vibe, Medina or Travelodge Hotels throughout Australia & Adina Apartment Hotels in Europe.

Have you got the Vibe?

www.togahotels.com.au

